Receipt number

**Academic Year 2025**

**Application Form/Letter of Recommendation for "Research Funding Support for Recruitment/Promotion of Female Faculty Members (Professors or Associate Professors)"**

**Initiative for Realizing Diversity in the Research Environment (Female Leader Development Type)**

**Subsidy Program for Human Resource Development for Science and Technology**

Date: DD/MM/YYYY

To Director of the Center for Gender Diversity:

I hereby apply as described in Item 1 below in agreement with the responsibilities of support recipients.

**Description**

**1. Field to be filled in by the applicant**

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| [Responsibilities of support recipients]Please note that if you are selected as a support recipient, you are expected to do the following:1) Preparation and submission of a budget proposal form2) Submission of reports on research achievements (number of papers published, number of external funds acquired, etc.) and ledgers3) Active participation in training, symposiums, etc., held at the Center for Gender Diversity\*Since this project is funded by a subsidy from MEXT, it is necessary to submit a report and check the amount of money actually spent annually. When necessary, the Center for Gender Diversity will borrow original copies of receipts together with other documents from the Administrative Office or Accounting Division I or II of the relevant department. You may also be requested to explain reasons for the expenses or submit supplementary materials. |
| Department |  |
| Application category | Recruitment / Promotion |
| Applicant (female faculty member) | Name:  |
| Title after recruitment/promotion: Professor / Associate professor |
| Date of recruitment/promotion: DD / MM / YYYY |
| Email:  |
| Research field:  |
| Overview of how to utilize this research funding support for your research and a research plan for that purpose |  |
| Staff member in charge of human resources at the department | Department/Title:  |
| Name:  |
| Email:  |

**2. Attached Document: Please attach the applicant's resume and list of achievements**

**3. Field to be filled in by the recommender (Head of Department)**

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| Letter of RecommendationI hereby recommend the above-mentioned researcher as an applicant for the Research Funding Support for Recruitment/Promotion of Female Faculty Members (Professors or Associate Professors).Date: DD / MM / YYYYHead of Department 　　　　　　　　　　　　　　　　　　　　 |

Submit to: General Affairs Department, Personnel Affairs & Labor Division, Gender Equality Section