

# Application Guidelines for the Women's Doctoral Fellowship Graduate School of Engineering, Nagoya University October Application FY2023

## 1. Purpose

The Women's Doctoral Fellowship Program at the Nagoya University Graduate School of Engineering (referred to below as “this Program”) provides financial support to female doctoral students enrolled in the Graduate School of Engineering so that they can devote themselves to their research activities. Additionally, this Program aims to offer an environment in which female graduate students can feel at ease to seek consultation regarding their future career, work-life balance, and other issues by offering opportunities to participate in seminars and interact with their colleagues and female engineering faculty, who can serve as role models. This Program is implemented by the Ministry of Education, Culture, Sports, Science and Technology (MEXT) under the auspices of the Initiative for Realizing Diversity in the Research Environment (Specific Correspondence Type).

## 2. Eligibility Requirements

### (1) Conditions of enrollment

Applicants must be enrolled in a doctoral course at Nagoya University as of October 1, 2023 (excluding those on leave of absence).

### (2) Applicants must have the approval of their academic advisor.

### (3) Those who do not fall under any of the following categories as of October 1, 2023 (\*1).

- ① Students who are recognized as receiving stable income from their university or company, such as a salary or executive compensation, at a level sufficient to cover living expenses (\*2).
- ② International students receiving scholarships under the Japanese Government (MEXT) Scholarship Program.
- ③ International students who receive scholarships or other support from their home country.
- ④ Research Fellow of the Japan Society for the Promotion of Science.
- ⑤ Nagoya University Interdisciplinary Frontier Fellow
- ⑥ THERS Interdisciplinary Frontier Next Generation Researcher

\*1 If you do not meet the criteria in (3), you may be eligible to duplicate your fellowship with another fellowship.

\*2 The standard for a sufficient level of living expense equivalent is 2.4 million yen/year.

## 3. Number of positions available

Approximately 4

\* The number of positions to be filled is a rough estimate and may be adjusted based on the number of applications received.

#### 4. Financial Support

Fellows are provided with the following financial support.

(1) Research support stipend 80,000 yen/month

In principle, the stipend will be transferred to your account by the end of each month (for October and November 2023, the transfer is scheduled for the end of November 2023). This stipend is classified as miscellaneous income, so you will need to file a tax return.

\*International students may not be required to file a tax return by following the tax treaty procedures.

(2) Research funding 100,000 yen/year

The University will manage the research funding. Please follow the University's accounting procedures and record expenditures in accordance with your research plan.

#### 5. Period of Financial Support

The period of financial support is from October 2023 to March 2024. The fellowship cannot be received beyond the standard period of study.

If any of the requirements for suspension or cessation of payments are met, the financial support period may be reduced. However, for those who have experienced or are experiencing a significant life event, such as childbirth or childcare, it is possible to suspend or extend the financial support period according to individual circumstances.

#### 6. Application Forms

(1) Application for Women's Doctoral Fellowship [Form 1]

(2) Overview of Research [Form 2-A&B]

#### 7. Application Submission

**Submission period:**

**Tuesday, October 10, 2023 to NOON on Tuesday, October 24, 2023**

Please submit **Forms 1 and 2-A&B as a single PDF file** by e-mail.

Submit to: [diversity\\_fellowship@t.mail.nagoya-u.ac.jp](mailto:diversity_fellowship@t.mail.nagoya-u.ac.jp)

A confirmation e-mail will be sent to those who have submitted their application documents in about one to two days (if the submission date falls on a weekend or holiday, the e-mail will be sent on the following weekday) after the documents are received. If you do not receive a reply, please contact us at the email address above.

#### 8. Selection Process and Notification of Results

(1) Selection process

Selection will be performed through examination of documents.

(2) Selection policy

The factors to be evaluated are as follows, and the evaluation will be based on each individual factor.

- ① The applicant can be expected to become an outstanding doctoral candidate who will lead the future.
- ② The applicant has a clear idea of the kind of researcher they want to be and a career plan after obtaining a doctorate and is making efforts to achieve it.

(3) Notification of results

**Notification of results: Wednesday, November 8, 2023**

Successful applicants will receive notification at the registered e-mail address.

## **9. Obligations of Fellowship Recipients**

Fellowship recipients have the following obligations.

- (1) Submit a report on the research.
- (2) Attend training on the use of public funds and research ethics education specified by the University.
- (3) Participation in networking for female researchers conducted under this Program.
- (4) Provide cooperation for a post-Fellowship follow-up survey.
- (5) Other matters as determined necessary by the University.

## **10. Suspension of Financial Support Stipend**

The Fellowship stipend will be suspended in any of the following cases.

- (1) When the student completes a short doctoral course, withdraws from the University or transfers to another university.
- (2) When the student is suspended from the University.
- (3) When the stipend is no longer needed.
- (4) The applicant falls under (3) of the Eligibility Requirements.
- (5) In addition to (1) through (4) above, the Fellow is found to be unsuitable.

## **11. Return of the Financial Support**

If financial assistance is received even though the student is not eligible for the payment due to a cause for suspension or cessation of payment, the student will be required to return to the University the portion of the payment that they are deemed ineligible to receive.

## **12. Direct inquiries to:**

E-mail : [diversity\\_fellowship@t.mail.nagoya-u.ac.jp](mailto:diversity_fellowship@t.mail.nagoya-u.ac.jp)